

St. Barbara's Parish
Meeting of the
Parish Finance Council

October 8, 2017

A meeting of the Parish Finance Council (the "Council") of St. Barbara's Parish ("the Parish") was held on Sunday, October 8, 2017, at the Parish Rectory in Woburn, Massachusetts, pursuant to notice duly given.

Present were Father Thomas Powers, Al Autenzio, Mary Ann Chorlton, Navin Mascarenhas, David McLean, and Nicole Wilson, thus constituted a quorum.

Fr. Powers presided at the meeting and Ms. Wilson served as Vice Chair and recorded the minutes.

Fr. Powers opened the meeting with prayer. He then noted that the first item on the agenda was the approval of the minutes from the Finance Council meeting held on September 11, 2017. He directed the Council's attention to the draft minutes provided for that purpose. After discussion and on motion duly made and seconded, it was unanimously

VOTED: That the minutes of the Finance Council meeting held on September 11, 2017, in the form presented to the Council, be and hereby are approved.

The second item on the agenda was the final accounting of the Fall Festival. Mary Ann Chorlton reported out on the status noting that the Festival was a financial success as well as a community gathering success. She also gave a status report on the upcoming Indoor Flea Market.

Next was a discussion regarding the record keeping process of the 1000 Club. It was noted that the current process is being looked at and evaluated.

The third item on the agenda was the review of the Financial Reports Year to Date FY 2017. David McLean, Business Manager, presented the reports and walked the Council through

the current position and year over year comparison. He then answered questions posed by Council members.

Fr. Power's and David McLean then updated the Council on the Parish Audit, which took place on September 18, 2017. The overall audit was satisfactory noting that a few process improvements will be implemented.

The fourth item on the agenda addressed the Our Sunday Visitor Renewal Program held during the weekend of October 1, 2017. The results were positive, indicating that the program is working and the parishioners are committed to the financial success of their Parish. A discussion then ensued regarding the dates for the online giving clinic promotion.

VOTED: That the clinic will be held after each mass during the weekend of January 20, 2018, was accepted and hereby approved.


The last item on the agenda was to discuss the status of upcoming projects: The Clergy Personnel Board Consultation, Capital Fund Campaign, Church Signage, and Repaving the Parking Lot.

There being no further business to come before the Council, Fr. Powers closed the meeting with prayer.

VOTED: To adjourn.

ADJOURNED

A true record.



Rev. Thomas J. Powers
Administrator